

# Weld County School District RE-1 Course/Credit Approval

*Please complete and submit prior to the start of the proposed course/class. All courses/classes being applied to movement on the salary schedule must be preapproved by both the principal and the superintendent or designee. Courses/classes taken without approval will not be accepted for credit. CDE Credit, College/University Credit, or Weld RE-1 Credit are the only acceptable credits for movement on the salary schedule. Other courses/classes may be accepted if preapproved by the principal and superintendent or designee. If the classes are a part of a program, such as an MA degree, you may list all classes on this form for approval.*

Staff Member: \_\_\_\_\_ School: \_\_\_\_\_ Date: \_\_\_\_\_

Proposed Course(s)/Class(es) Title(s): \_\_\_\_\_

Reason for Taking the Course/Class (connection to current teaching assignment):  
\_\_\_\_\_

Location (e.g. UNC): \_\_\_\_\_ Instructor (if known): \_\_\_\_\_

Dates of Course/Class: \_\_\_\_\_ Times of Course/Class: \_\_\_\_\_

Total # of Credits: \_\_\_\_\_

Are you planning to apply this credit toward a lane change?  Yes  No

*Please submit this completed form to your principal prior to the start of the Class/Course to initiate the approval process.*

Approved for Lane Change:  Not Approved:   
Approved for License Renewal Only:

Signature of Principal \_\_\_\_\_

Date \_\_\_\_\_

-----*To be completed by Superintendent or Designee*-----

Approved for Credit:  Not Approved:   
Approved for License Renewal Only:

Signature of Superintendent or designee \_\_\_\_\_

Date: \_\_\_\_\_